

**ANNUAL REPORT
2008-2009
FACULTY SENATE ACTIVITIES
California State University, Northridge**

OFFICERS OF THE FACULTY

President: Jennifer Matos, Department of Biology
Vice-President: Edward Alfano, Department of Art
Secretary: Cheryl Spector, Department of English

MEMBERS OF THE EXECUTIVE COMMITTEE OF THE FACULTY SENATE

Edward Alfano, Art
Cecile Bendavid, Computer Science
Sandra Chong, Elementary Education
Paula DiMarco, Art (Spring 09 only)
Harry Hellenbrand, Provost and Vice President for Academic Affairs
Magnhild Lien, Mathematics
Jennifer Matos, Biology
Beth Phillips, Physical Therapy
Cheryl Spector, English
Steven Stepanek, Computer Science
Barbara Swerkes, Kinesiology
Jennifer Zvi, Center on Disabilities (Fall 08 only)

MEETINGS OF THE FACULTY SENATE

October 2, 2008	March 12, 2009
October 30, 2008	April 16, 2009
December 4, 2008	May 14, 2009
February 12, 2009	

MEETINGS OF THE EXECUTIVE COMMITTEE

June 19, 2008 (Special Meeting)	January 29, 2009
July 10, 2008 (Special Meeting)	February 26, 2009
July 30, 2008 (Special Meeting)	March 5, 2009 (cancelled)
August 12, 2008 (Special Meeting)	March 26, 2009
September 18, 2008	April 30, 2009
October 16, 2008	
November 20, 2008	

SENATE-SPONSORED EVENTS

Faculty Retreat – January 12-13, 2009
 Faculty Elections – March 10-26, 2009
 Honored Faculty Reception – May 18, 2009
 Faculty Governance Orientation for new Executive Committee members and Standing Committee chairs – May 22, 2009

POLICIES PASSED IN THE FACULTY SENATE

Repeating Course for Third or Subsequent Time Policy

Educational Policies Committee / Passed October 30, 2008;
 Approved November 5, 2008

(This policy requires that students get the permission of the associate dean of the college of the student's major, or the Director of Undergraduate Studies if the student is Undecided, to enroll in a course for the third or subsequent time.)

Petition/Appeal Process for Honors at Graduation Policy

Educational Policies Committee / Passed February 30, 2008;
 Approved November 5, 2008

(This policy requires that all petitions for waiver of any of the established requirements for graduation with honors shall be sent to the department of the student's major for recommendation, and then forwarded to the Associate Vice President of Undergraduate Studies for final approval.)

Training for Equity and Diversity Representatives on Search Committees for Full-Time Faculty

Personnel Planning and Review Committee / Passed February 12, 2009;
 Approved February 18, 2009

(This policy requires the E&D representative or designee from the search committee to attend a Hiring Workshop and to disseminate information to the other committee members.)

Five-Year Review of the Provost and Vice President for Academic Affairs

Personnel Planning and Review Committee / Passed February 12, 2009;
 Approved February 18, 2009

(This policy removes a College Dean from serving on the five-year review committee of the Provost and Vice President for Academic Affairs as this may have the potential of being a conflict of interest because of the direct report to the Provost.)

Policy on Certificate Programs

Graduate Studies Committee / Passed May 14, 2009;
 Approved May 21, 2009

(This policy revises various sections of the Policy on Certificates.)

Policy on Sabbatical Leave Procedures

Personnel Planning and Review Committee / Passed May 14, 2009;
 Approved May 21, 2009

(This policy changes the highest ranking of a sabbatical application from "truly outstanding and exceptional" to "outstanding." It also states that College Personnel Committees shall not submit more sabbatical leave applications ranked as outstanding than the total number of sabbatical leaves allocated to that College.)

Undergraduate Policy on Repeating Courses

Educational Policies Committee / Passed May 14, 2009;

Approved May 21, 2009

(Changes to this policy are to align CSU Northridge's current policy with that of the system-wide policy, Executive Order 1037, which goes into effect for all CSU campuses on August 1, 2009.)

Undergraduate Policy on Withdrawals

Educational Policies Committee / Passed May 14, 2009;

Approved May 21, 2009

(This new policy is added to the existing policy on Withdrawals. The additions are to align CSU Northridge's current policy with that of the system-wide policy, Executive Order 1037, which goes into effect for all CSU campuses on August 1, 2009.)

RESOLUTIONS OF THE FACULTY SENATE***Resolution in Appreciation to Financial Aid***

Passed unanimously October 2, 2008

(This resolution praised Financial Aid for finding a temporary way to fund financial aid to students while the state financial aid to college students had been stalled by the state budget.)

OTHER SENATE EXECUTIVE COMMITTEE ACTIONS

Search Approvals. Meeting as the Personnel Planning and Review Committee in Summer, 2008, the Executive Committee considered and approved reports from the Search and Screen Committees for Associate Dean of the College of Engineering and Computer Science, Associate Dean of the College of Business and Economics, Associate Dean of the College of Social and Behavioral Sciences, Interim Associate Dean of the College of Science and Math, and Interim Associate Dean of the Michael D. Eisner College of Education.

Elections. In accordance with the Faculty Bylaws, the Committee set the calendar for Faculty and Senate elections; made and received nominations for Faculty officers, representatives to the CSU Academic Senate, Senators at-large, and Senate representatives on the Standing Committees; finalized election slates; and tallied election results.

Post Promotion Increase (PPI) Process. A subcommittee of the Senate Executive Committee was set up to recommend a procedure for the election process for a PPI Appeals Committee. The election process was approved by the Executive Committee. The Faculty Senate Office and the Faculty Affairs Office worked together to perform the election and to assist the PPI Appeals Committee with their charge in December 2008 and again in May 2009.

Meetings with CSU Board of Trustees. Members of the Committee met with Margaret Fortune, a visiting member of the CSU Board of Trustees.

Interview with Candidates for the Executive Director of the University Corporation. Members of the Committee met with two different candidates for this position on March 2 and on March 3, 2009.

REPORTS ON CAMPUS ACTIVITIES AND PROJECTS

Rick Evans (Manager of the University Corporation) announced to SEC (November 20, 2008) and to the Senate (December 4, 2008) that the Faculty and Staff Dining Room (Colleagues' Room) will open in the Sierra Center to provide space for faculty and staff to meet with colleagues for coffee, meals, or to relax.

Joyce Feucht-Haviar (Dean of Extended Learning) reported on the programs and activities underway in the Tseng College of Extended Learning on November 20, 2008 (SEC).

Cynthia Rawitch (Associate Vice President for Undergraduate Studies) reported to the Senate on December 4, 2008 that the University will launch a campus conversation on how CSUN might deliver freshman composition differently.

Cynthia Rawitch (Associate Vice President for Undergraduate Studies) attended SEC (February 26, 2009) and Senate (March 12, 2009) to provide information on old and new policies with regard to probation and disqualification.

Hilary Baker (Vice President for Information Technology & CEO) and Chris Olsen (Information Security Officer) gave an overview of CSUN's information security policies and standards on January 29, 2009 (SEC) and on February 12, 2009 (Senate).

Sue Cullen (ATI On-line Support Coordinator) attended SEC on January 29, 2009 and Senate on February 12, 2009 to invite faculty to the "Just One Thing" challenge event. This event is intended to provide support to faculty so they can do "just one thing" to move forward in complying with the Academic Technology Initiative.

Colin Donahue (Associate Vice President for Facilities Planning) and Diane Stephens (Director of Academic Resources) reported on facilities projects on March 12, 2009 (Senate).

Aki Hirota (Faculty Athletics Representative and Academic Council on International Programs Representative) reported on April 30, 2009 (SEC) about the NCAA Recertification process and also briefed the SEC on three areas that the FAR representative is required to observe: academic integrity, institutional control and compliance, and the well-being of student athletes.

Also, in her role as representative on the Academic Council on International Programs, Dr. Hirota provided statistics on students studying abroad and mentioned some faculty teaching opportunities abroad.

Tom McCarron (Vice President for Administration and Finance) and Sharon Eichten (Director of Budget Planning and Management) gave a budget report on April 30, 2009 (SEC). They talked about the budget cuts for 2008-09, budget projections for 2009-10, resuming construction of capital outlay projects, and the Campus Quality Fee funding initiatives and proposals.