

To: Dawn Neuman, Provost and Vice President for Academic Affairs

From: Fiscal Policies Committee—Elliott, Jesse; Huang, Nian-Sheng; King, Liz; LaBonte, Kristen (chair); Liang, Priscilla; Paiva, Claudio; Tollefson, Kaia

Subject: 2011 Updated Comments and Recommendations on the Budget

Date: April 29, 2011

Fiscal Policies Committee Recommendations on the Academic Affairs Budget, 4/29/11

1. Cut travel budget by 50% across the board in all units of Academic Affairs.
 - a. Put pressure on CSU-wide meetings to become virtual meetings.
2. Cut business meal budget by 50% across the board in all units of Academic Affairs.
3. Preserve Faculty Development Mini-Grants, with continued emphasis on prioritizing junior faculty awards.
4. Cut printing and supplies to total the rest of the cost of the budget cut across the board to average around 3%.
 - a. The Provost has discretionary power to alter the cut from 1-5% by program/area.
5. Require state of the budget (transparency) meetings by area/program where a Chair or Director will lead a faculty meeting discussing how their money is spent each year. (i.e., follow Provost's model of transparency with Faculty Affairs budget in working with Fiscal Policies Committee)
6. Examine computer budgets of 8 programs to see what needs the \$20,600 spent each year meet.